

# STREET TREE PERMIT APPLICATION

All Street Tree Planting installations require a Street Tree Permit and approval by the City of San Diego's Development Services Department, Code Enforcement Section prior to planting.

Date \_\_\_\_\_

## APPLICATION FOR PERMIT FOR STREET TREES (619) 236-5500

**CITY OF SAN DIEGO - 1222 FIRST AVENUE, 5<sup>th</sup> FLOOR, M.S. 511, SAN DIEGO, CA 92101**

FOR THE REASONS LISTED BELOW, I REQUEST PERMISSION TO:

Project No.: \_\_\_\_\_  
For City Use Only

PLANT \_\_\_\_\_ TRIM \_\_\_\_\_ ROOT PRUNE \_\_\_\_\_ REMOVE \_\_\_\_\_

REASON (Check One) Beautify \_\_\_\_\_ Diseased \_\_\_\_\_ Sidewalk or Street Damage \_\_\_\_\_  
Construction \_\_\_\_\_ Other \_\_\_\_\_

ADDRESS/LOCATION: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER \_\_\_\_\_

Party to whom this Permit is issued must comply with applicable provisions of Section 62.0601 to 62.0614 inclusive, of the San Diego Municipal Code. No trees or plants shall be used other than those specified on Permit. All permit conditions must be adhered to.

### Notes:

- All Street Tree Selections shall be consistent with the **Approved Street Tree Plan** (usually in the Community Plan) and *The City of San Diego Street Tree Selection Guide* relative to recommend spacing, parkway width, root barriers, overhead utility wires, special installation, planting criteria for specific trees, etc.
- Tree Watering and Pruning to establish tree** (typically 3-5 years) is the **responsibility of the property owner** until accepted by the City.
- Tree Pruning after establishment of the tree is the **responsibility of the City**, unless a Landscape Maintenance District or other maintenance mechanism is provided.
- Size of all Required Street Trees** shall be **minimum 24-inch box**. Palms to be a minimum of 10 ft. brown trunk height (B.T.H.). All Street Trees shall be installed per the standards of the City of San Diego Landscape Regulations and Standards.
- All Street Tree Applications **must attach a list including the following information**: Lot number, Parcel number, Address, Owner's name (printed and signature; Quantity of trees listed by location and species; **Botanical name; Common name; Form of tree; Type of tree; spacing; method of watering; width of parkway, and the name of the approved street tree plan if one exists (see Street Tree Master Plan Reference List of the Landscape Standards).**  
When a change of property ownership occurs prior to acceptance by the street division the tree pruning and establishment responsibility must be transferred to new property owner.  
Copy of Planting Permit shall be provided to plan checker to clear project.
- \* Where removal of public trees is involved, the party to whom this Permit is issued shall cause to have the trees taken out INCLUDING the roots, stump ground to minimum 12" depth, the holes completely filled, and all debris cleared away at their expense. Adequate barricades must be provided to safeguard the public. At night, a sufficient number of lights shall be kept burning continuously between sunset and sunrise.  
**\*When tree(s) are being removed for the sole benefit of the property owner, the property owner assumes the responsibility of replacing any sidewalk/curb that was damaged by parkway tree(s). Sidewalk tripping hazards caused by removed City tree(s) are the property owner's liability until they replace the root-damaged concrete. Contact Development Services at (619) 446-5000 to obtain the required City permit to replace any root-damaged sidewalk or curb.**

Curb to Property Line  
dimension \_\_\_\_\_ Ft.  
Street Width \_\_\_\_\_ Ft.  
Lot Width \_\_\_\_\_ Ft.  
Overhead Obstruction Y\_\_\_\_ N\_\_\_\_  
Corner Property Y\_\_\_\_ N\_\_\_\_  
Sidewalk Damage Y\_\_\_\_ N\_\_\_\_  
Date \_\_\_\_\_  
Photos – Yes - No (Circle one)  
No. of photos provided \_\_\_\_\_

Please Print Name \_\_\_\_\_

Signed \_\_\_\_\_  
LEGAL OWNER OR AGENT

(ADDRESS)

(ZIP CODE)

(PHONE)

(EMAIL ADDRESS)